

IAGSA Member Self-Assessment Questionnaire

Introduction: All IAGSA Active Members (survey companies) are required to complete and submit the Self-Assessment Questionnaire on an annual basis. IAGSA Associate Members such as air service providers, are not required to complete the questionnaire however, they may find it a useful reference as part of their internal audit process. The intent of this self-assessment process is to increase transparency of compliance levels within our membership through the publishing of completed assessments in the members-only area of our website, improve awareness of IAGSA Recommended Practices by requiring members to conduct an annual internal audit, and, in the case of non-conformances or variances, to drive our Notice of Difference process. This program does not replace the in-person audits conducted by IAGSA, but it does shift the focus to that of verification and surveillance.

Instructions: The questionnaire is derived from the Recommended Practices contained within the IAGSA Safety Procedures Manual (SPM). It is recommended that the SPM and IAGSA's Safety Management Systems Guideline (available at www.iagsa.ca) be consulted for additional detail when completing the assessment. Members are reminded that IAGSA is available to answer any questions and to aid with completing the questionnaire.

Completing the Questionnaire: The questionnaire is intended to assess compliance. It is understood that for many recommendations a simple yes or no answer is not appropriate. In these cases, possible responses include: Always, Sometimes or Never.

Always – Indicates that you are fully compliant, and you are required to indicate in the *Explanation of Compliance* column where in your procedures or process this is addressed.

Sometimes – Indicates that your compliance is situational dependant. In this case, an explanation is required which will be reviewed by IAGSA and a Notice of Difference may be required.

Never – Indicates that you are not compliant with the Recommended Practice. In this case, a Notice of Difference is required to be file with IAGSA.

Yes – Indicates that you are fully compliant, and you are required to indicate in the *Explanation of Compliance* column where in your procedures or process this is addressed.

No – Indicates that you are not compliant with the Recommended Practice. In this case, a Notice of Difference is required to be file with IAGSA.

Filing a Notice of Difference: For items of non-compliance or if an item of partial compliance is deemed to require one, a Notice of Difference must be filed with IAGSA. The item shall be reported using the IAGSA standard Notice of Difference Form and be completed in its entirety including; the specific Recommended Practice being deviated from, an explanation as to why the deviation exists, a risk assessment identifying that the deviation attains an equivalent level of safety and be signed off by the company's Accountable Executive.

IAGSA Member Self-Assessment Questionnaire

Company Name: SkyTEM Surveys ApS		Audit completed by: Per Gisselø and Tove Gregersen	
Location: Dyssen 8, 8200 Aarhus N, Denmark			
Date of Audit: 2021-03-08			
Pre-audit questionnaire completed by:			
Activity data reported?	Yes		
All incidents reported?	Yes		
Key Personnel	Name	Email	Telephone
CEO	Flemming Eftersø	fe@skytem.com	+45 2510 8261
General Manager North and South America	Mandy Long	mlo@skytem.com	+1 647 625 1311
General Manager Australia	Steven Johnson	sjo@skytem.com	+61 (0)448 970 049
Total # Employees:	40 in SkyTEM Group		

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Organization – Safety Management Systems			
Title	IAGSA Recommendation	Compliance Level	Explanation of Compliance
Safety Policy Statement and Objectives	All IAGSA members shall <u>work towards</u> the implementation of a Safety Management System which includes, as a minimum, the basic components and elements outlined in this section.		
	Do you have a Health and Safety Policy Statement which outlines the accountable manager's commitment to, and responsibility for safety? <i>(The wording of the policy should reflect the company's philosophy on managing safety and should become the foundation on which the company's SMS is built.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The HSE policy is part of the HSE management system (level 2) It is signed by CEO
	Are specific Health and Safety performance goals set and measured? <i>(examples may include X% reduction in injuries, training completion targets, timeframes for follow up to reported issues, etc.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	HSE goals are set both at a strategic level by top management and at an operational level (in Asana)

	<p>Are specific accountabilities defined for those personnel who hold positions of responsibility and/or authority within the organisation that have a direct effect on the safety of the operation?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Described in the HSE manual at an overall level, and specific responsibilities are is part of all SOPs.</p>
	<p>Does the SMS identify key personnel responsible for the implementation, maintenance and overall function of the SMS?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Described in the HSE manual (level 1 in the HSE system)</p>
	<p>Is emergency response planning including coordination with clients, emergency services and other organizations defined and documented?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Part of the document L5-001 in the HSE management system</p>
	<p>Are all safety processes, policies and practices which define the SMS documented?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Described in the HSE manual. HSE records are level 6, but also other parts of the system like the line bible.</p>
	<p>Does your SMS documentation identify which records must be retained and the period for which they shall be retained for?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Described in the HSE manual</p>

	Do you have a drug and alcohol policy including a program to implement that policy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Can be found at level 2 in the HSE management system
Safety Risk Management	The process of risk management involves establishing simple systematic methods to identify hazards, to assess their associated risk levels, and to implement risk mitigations.		
	Does your SMS outline a Hazard Identification process for examining each aspect of the company's operations for the purpose of identifying anything (e.g. conditions, situations, practices, behaviors, etc.) that has the potential to cause harm?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The IAGSA risk assessment and the SkyTEM Risk assessment
	Does your SMS define a safety reporting process so that safety hazards / concerns can be identified, and appropriate actions can be taken?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The form L5-010 includes reporting, investigation, and actions.
	Does your SMS define a process for assessing risk (actual and potential) of all reported hazards?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The form L5-010 includes investigation for root cause(s)
Safety Assurance	Does your SMS outline a process for the measurement of safety performance including progress towards goals and objectives?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Part of the HSE manual. The specific objectives are dealt with in Asana

	Does your SMS define a process for internal audits and inspections to provide assurance that the policies and procedures are being followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Part of the HSE manual. Internal audit every year. Procedures for inspection of equipment.
	Does your SMS define a process for the investigation of safety hazards, incidents and accidents with the aim of identifying root causes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	New form has been implemented, which includes root causes
	Does your SMS define a process to identify and assess the safety impact of any changes that pose a risk to safety? <i>(examples include introduction of a new aircraft type, a new maintenance procedure, changes to key personnel, etc.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The SkyTEM risk assessment and the IAGSA risk assessment
	Does your SMS define a process for continual improvement?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Part of the HSE manual
	Does the process for continual improvement define who is responsible to assess the effectiveness of the system?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Part of the HSE manual. Specific actions are handled in Asana, where assignments are made to specific tasks.
	Does the organization's top management, at planned intervals, review the SMS to ensure its continuing suitability, adequacy and effectiveness?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Several meetings through out the year with top management and management review once a year.
Safety Promotion	Does your SMS include a mechanism through which lessons learned from	<input checked="" type="checkbox"/> Yes	Part of HSE manual. Debriefing meetings after all surveys.

	safety event investigations and other safety-related activities are made available to all affected staff and stakeholders?	<input type="checkbox"/> No	
	Does your SMS describe the minimum safety promotion applications acceptable to the company? <i>(The complexity of the company's organisation and facility will determine what types of safety communications are required.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Part of the HSE manual. Basic safety rules.

Planning – All Operations			
Title	IAGSA Recommendation	Compliance Level	Explanation of Compliance
Survey Planning	The following is a list of IAGSA Recommended Practices which all members should take into account when planning airborne survey operations regardless of type of survey or terrain.		
	Prior to commencing a survey, do you conduct a detailed IAGSA risk assessment which identifies the safe survey height?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	We have used a SkyTEM risk assessment, but in a month time we will use the IAGSA Risk Assessment for the helicopter plus a SkyTEM risk assessment for all other processes.

"SAFETY IN THE AIR BEGINS ON THE GROUND!"

	<p>Prior to conducting a survey do you establish a crew rotation schedule which considers factors such as remoteness of site, severity of climate, quality of accommodation, food and personal considerations?</p>	<p><input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never</p>	<p>Assigning crew, change of crew is part of the SkyTEM risk assessment and project management. Field crews in teams.</p>
	<p>Do you have a minimum temperature limit for cold weather operations?</p>	<p><input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input type="checkbox"/> N/A</p>	<p>Part of basic safety rules.</p>
	<p>Do you limit the use of aircraft heaters or air-conditioning in the interest of "clean" data?</p>	<p><input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input checked="" type="checkbox"/> Never</p>	
	<p>Do you require the use of oxygen for all aircrew for survey flights or portions thereof conducted above 10,000 feet ASL?</p>	<p><input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never</p>	<p>Due to lifting capabilities we have never conducted surveys above 10,000 feet ASL</p>

	Are aircrew members required to wear long trousers or a flight suit, closed shoes, have gloves available and clothing appropriate for the environmental conditions?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	According to contracted helicopter companies rules and basic safety rules
	For fixed wing surveys, is a risk assessment conducted to determine whether or not helmets should be worn by the flight crew members?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input checked="" type="checkbox"/> N/A	
	For helicopter surveys, are the flight crew members required to wear a flight helmet?	<input type="checkbox"/> Always <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Never	If contracted helicopter company and local Aviation rules does not require it, we are not demanding it.
	Are flight crew members paid or given an incentive based upon hours or kilometers flown?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input checked="" type="checkbox"/> Never	
Emergency Response Planning	Do you develop project specific emergency response plans for each project?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes	

		<input type="checkbox"/> Never	
	Does your company have an overall crisis management plan?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	We have an emergency response plan including aircraft incidents, ground incidents, emergency contacts, and handling the press
Flight Following	Do you operate a satellite tracking system on all aircraft?	<input type="checkbox"/> Always <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Never	If the operation takes place in inhabited areas with good infrastructure it is not mandatory.
	Is the position reporting frequency of the tracking system set to 2 minute intervals as a minimum?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Standard tracking when utilised is 10 minutes
Single Pilot Only Surveys	Do you conduct single Pilot Only Surveys (no equipment operator)?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	If so, does the Pilot have equipment operation duties in addition to those normally associated with flying the aircraft?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input checked="" type="checkbox"/> Never	

		<input type="checkbox"/> N/A	
	Are additional risks associated with single pilot only operations detailed in the risk assessment?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input type="checkbox"/> N/A	
Operating Standards			
Minimum safe survey speeds	Are minimum safe survey speeds for single engine aircraft calculated at 130% of clean stall speed (V_s)?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Are minimum safe survey speeds for Multi-engine aircraft: 110% of best single engine rate of climb speed (V_{yse}), or minimum safe single engine speed (V_{sse} , if published)?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input type="checkbox"/> N/A	
Minimum Fuel Standard	Is fuel planning for survey flights based upon 110% of planned consumption?	<input checked="" type="checkbox"/> Always	

		<input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Is minimum reserve fuel calculated as 30 minutes for fixed wing and 20 minutes for helicopter at normal cruise consumption rates?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Do planned minimum fuel reserves consider site specific contingencies?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
Flight and Duty Times	Are the following Flight & Duty Times adhered to?		
Single Pilot Operation Maximum Flight Times	A maximum of 8 hours flight time per day.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	A maximum of 5 hours flight time on survey per day (excluding transit time)	<input type="checkbox"/> Always <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Never	On rare occasions three surveys flights is flown on a single day. On these days survey flight time be excess of 5 hours

	A maximum of 40 hours flight time in any 7 consecutive day period	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	A maximum of 100 hours flight time in any consecutive 28 day period.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	A maximum of 1000 hours in any consecutive 365 day period.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	If extensions to the single pilot flight times are used has the extension criteria recommended by IAGSA been met?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input type="checkbox"/> N/A	Extension is only made if it is experienced pilots
Dual Pilot Operations	A maximum of 10 hours flight time per day.	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes	We have never operated a dual pilot operation.

Maximum Flight times		<input type="checkbox"/> Never	
	A maximum of 8 hours flight time on survey (excluding transit time).	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	We have never operated a dual pilot operation.
	A maximum of 45 hours flight time in any consecutive 7 day period.	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	We have never operated a dual pilot operation.
	A maximum of 120 hours flight time in any consecutive 28 day period.	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	We have never operated a dual pilot operation.
	A maximum of 1200 hours flight time in any consecutive 365 day period.	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	We have never operated a dual pilot operation.
Maximum Duty Times	The maximum duty time in any one day shall not exceed 14 hours	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	

	The pilot shall have a minimum of 2 days rest within a 14 day period. These may be taken separately or together. If taken separately, one day rest shall be defined as 30 consecutive hours free from duty.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
Emergency Beacon / Radio	Is each aircrew member required to carry on their person essential survival items including: a personal locator beacon means to start a fire, knife and a signal mirror?	<input type="checkbox"/> Always <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Never	In all operations in remote areas
Fuel Quality Control – Storage Tanks	The quality control of the fuel varies considerably at smaller centres. The crew must determine the adequacy of this quality control and take all available means to ensure against boarding contaminated fuel.		
	Is there a procedure in place to ensure that the following checks are required anytime a fuel source is unknown or questionable:		
	Check that Fuel Quality Control Check and Delivery documents are current and available.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	Fuel procedures are organised together with AME and pilot of contracted helicopter company.
	Check that the fuel servicing vehicle / facility is identified with the fuel type handled.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	

	Check that the facility is clean and maintained.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Check that bonding wires and connections are in good condition.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Check that filter systems are in place and date of last element replacement.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Check that a sample is clear and bright downstream of the filter.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Request or conduct a water test with paste or syringe and capsules.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	

	Check that a sample from the low point of the tank is clear bright and free of water. If there is no low point water drain, do a dip of the tank using water paste.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
Fuel Quality Control - Drums	When using drummed fuel are there procedures in place to ensure the following requirements?		
	Verify the expiry date of the drums.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	Fuel procedures are organised together with AME and pilot of contracted helicopter company.
	A "go no-go" filter be used for all refueling from drums.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	All drum fuel is visually checked for clarity and color and water tested with paste or fuel syringe and capsules before use.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Only clearly branded drums with both seals intact are be used unless the	<input checked="" type="checkbox"/> Always	

	pilot knows the "history" of the drum since the seals were broken and retests the fuel for contamination before use.	<input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Aircraft sump drains be checked before the first flight of the day and after each refueling.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Drums are stored on their sides, clear of the ground with bungs horizontal in an area not subject to flooding. Under-cover storage should be considered if drum stock are to be kept for a long time.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	When not in use, fuel pumps are protected from water and other contamination.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Bungs should be sealed and the drum placed on its side for short term storage (i.e. overnight) of a partially filled drum.	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	

<p>Night Surveys</p>	<p>Typically, survey flights are conducted at low heights in day VMC, but if the low height is removed coupled with a smooth air requirement, such as for gravity surveys, it may be desirable to conduct night flights. Such flights can be conducted safely as long as there are adequate procedures to prevent a "controlled flight into terrain" CFIT accident.</p> <p>Are procedures in place to ensure the following requirements:</p>		
	<p>Are night surveys flown at least 1000 feet above all obstacles within the operational area and a 10 nautical mile buffer around the operational area? Does the operational area include the maneuvering area for line turns and lead-ins?</p>	<p><input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input checked="" type="checkbox"/> N/A</p>	<p>We never conduct night surveys</p>
	<p>Is a VMC reconnaissance flight performed in each block?</p>	<p><input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never <input checked="" type="checkbox"/> N/A</p>	<p>We never conduct night surveys</p>
<p>Monitoring of radios</p>	<p>During survey flights, are radios and transponders turned on and selected to the appropriate ATC or flight service frequencies. Additionally, equipment permitting, common air to</p> <p><input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes</p>		

	air and emergency frequencies (121.5MHz) should also be monitored.	<input type="checkbox"/> Never	
Turning Radius	During straight and level flight there may be a significant margin above the stall speed, however in a steep turn the stall speed may be reached quickly with little warning and a stall in the turn at low level will likely result in a fatal accident.		
	Are all turns at low level limited to a maximum angle of bank of 30 degrees and be done at a constant altitude. Are climbs or descents allowed to be carried out during the turn?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
Towed Geophysical Arrays			
Towed Geophysical Arrays – All aircraft types	This section applies to all airborne surveys utilizing geophysical arrays suspended below and/or towed by rotary or fixed wing aircraft.		
	Do you operate towed geophysical arrays?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Does the towed array have an STC/LSTC, engineering order or other similar certificate or statement describing array specifications and flight test data?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	The towed array is operated as a sling load with the only connection to the helicopter being the attachment to the cargo hook. No STC is required
	Is there an Operating Manual for each array?	<input checked="" type="checkbox"/> Yes	

		<input type="checkbox"/> No <input type="checkbox"/> N/A	
	Does the Operating manual identify the maximum safe operating airspeed for the array?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Does the Operating Manual contain a parts list and maintenance manual containing the critical design specification for all parts and elements of the array?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Does the Operations Manual contain a pre-flight checklist?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Does the Operations Manual contain a schedule for routine preventative maintenance, recorded inspections and testing?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

		<input type="checkbox"/> N/A	
	Is there a procedure in place to ensure that all required maintenance, inspections and testing are up to date prior to job start?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Is all maintenance performed by a qualified person endorsed by the manufacturer or operator?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Towed Geophysical Arrays – Rotary Wing Aircraft	Has the cable weight and length been determined by an aeronautical engineer as to minimize the potential for cable recoil into main and tail rotors following the loss of load?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Is there a weak link incorporated into the load bearing cable?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Weak link is only incorporated when they are not in conflict with local aviation rules.
	Is the weak link located as close as possible to the attachment hook of the helicopter?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

		<input type="checkbox"/> N/A	
	Has the breaking strain of the weak link been specified by an aeronautical engineer?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
	Is the maximum towed array airspeed and VNE (Velocity Never Exceed) placard placed on the aircraft instrument panel in the Pilot's view?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	The navigation screen light up in warning when maximum airspeed is passed.
	Does the cargo hook arrangement allow the pilot to jettison the load without removing his/her hands from the flight controls? Do procedures include the requirement to test the helicopter cargo hook release mechanism?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Towed Geophysical Arrays – Fixed Wing	Is the aircraft fitted with a shearing mechanism which can cut the tow cable when the array needs to be jettisoned?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

	Does the tow cable have a breaking strain which minimizes damage to the aircraft in the event the array snagged with ground objects?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Geophysical Survey Flight Training			
Training and Experience – All Operations	Does your training program contain a syllabus for low level geophysical flight training?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specific training for the SkyTEM system is included. Contracted helicopter companies internal training program and documentation is assessed by SkyTEM.
	Does the Pilot training syllabus reflect the IAGSA training guidelines?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Contracted helicopter companies pilot training program reflects local aviation authorities rules and is evaluated against IAGSA guidelines
	Are there documented criteria to assess Pilot competency?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Simulator Training	In addition to the training in the actual aircraft, do pilots, where practical, undergo simulator training in a type specific simulator representing the aircraft being flown on survey? If so, at what frequency?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	

		<input checked="" type="checkbox"/> N/A	
Overwater and Offshore Surveys			
Minimum requirements for Over water and Off Shore Surveys	The following recommendations apply to all overwater and off shore surveys flown in both fixed wing and rotary wing aircraft.		
Training – Overwater & Offshore Surveys	Is Underwater Escape Training completed within the preceding three years before undertaking the over water or offshore survey.	<input type="checkbox"/> Always <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Never	Overwater surveys is very rarely flown and only with very limited distance to coast line/ lake shore. Contracted helicopter companies rules for overwater operations are followed.
	Are Ditching & Emergency Evacuation Procedures reviewed, crew members thoroughly briefed and simulated training to be conducted at the work site prior to the start of all over water or offshore work. This review should include a review of general emergency procedures that could potentially lead to a ditching and a discussion on the significance of sea state/wave height on ditching.	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	When coastal or lake over water surveys are flown, there will always be a life boat in the helicopter and ditching procedures are briefed
Training - Off Shore Surveys	In addition to the above items, the following are to be included in offshore training:		
	Does Initial Training consist of a minimum of 10 hours training	<input type="checkbox"/> Yes	We do not conduct offshore surveys

	conducted by a pilot who has a minimum of 100 hours Offshore experience?	<input type="checkbox"/> No	
	Does Recurrent Training consist of a minimum of 5 hours training conducted annually by a pilot with the same qualifications as for the initial training: or prior to the start of an Offshore survey if pilot has completed the initial training but has not flown Offshore for more than 90 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No	We do not conduct offshore surveys
	Alternatively, the above experience requirements may be waived if the Operator has in place a competency based training program which includes Offshore operations.		We do not conduct offshore surveys
Type of Aircraft – Over water / Offshore Operations	For an over water/offshore survey in an area with harsh conditions where the odds of surviving a ditching or the exposure that would follow are low then the emphasis must be placed on choosing an aircraft that reduces the probability of a ditching. Whereas, the aircraft criteria may be somewhat less stringent in less harsh conditions where the odds of a successful ditching and rescue are good.		
	For any survey that is over water or offshore in an area where rescue is not likely to occur within an anticipated acceptable exposure time and/or where anticipated sea states would make a successful ditching unlikely, is the use of a multi engine	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes	Overwater surveys is very rarely flown and only with very limited distance to coast line/ lake shore.

	aircraft with performance characteristics such that in the event of an engine failure during an over water survey it can climb from survey height to 500 feet and return to shore or during an offshore survey it can climb from survey height and maintain prolonged flight on the remaining engine(s) to return to a suitable airport at the minimum IFR altitude utilized?	<input type="checkbox"/> Never	
	Are single engine piston aircraft used for over water/offshore surveys?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	Overwater surveys is very rarely flown and only with very limited distance to coast line/ lake shore.
Aircraft equipment – Offshore	Are aircraft equipped with at least the following gyroscopic instruments, each of which must be independent of the others: 2 x attitude indicator; 2 x heading indicator; 2 x turn and slip indicator or turn coordinator?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	If a second pilot is to be part of the crew, is there a complete second set of basic flight instruments (attitude indicator, gyroscopic heading indicator, turn and slip or turn coordinator airspeed, altimeter,	<input type="checkbox"/> Yes	Offshore surveys are not conducted

	vertical speed) installed at the co-pilot's seating position?	<input type="checkbox"/> No	
	Are there at least two (2) independent power sources to drive the gyroscopic instruments? - this may mean two vacuum pumps with all air driven gyroscopes or a mixture of air driven and electric gyroscopes provided loss of one power source leaves operational one set of three gyroscopic instruments (attitude, heading and turn rate indicators)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Is there a radio or radar altimeter with a means of alerting the crew when height above the water falls below a minimum safety height selected by the crew? Is there a means of testing the alerting device prior to flight?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Is there a minimum of one instantaneous vertical speed indicator (IVSI) to provide an instant alert of descent	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Do you require the use of weather radar where thunderstorms are present or could be expected?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes	Offshore surveys are not conducted

		<input type="checkbox"/> Never	
	Are Rotary wing aircraft equipped with floatation aids such as "pop-outs floats"?	<input type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	Offshore surveys are not conducted
Emergency Equipment – Offshore Surveys	An upper torso restraint system, with a preference for a four point harness, for each crew member	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Are aircraft equipped with a 406 MHZ ELT?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Is the crew provided a covered life raft with a self erecting canopy that is equipped with a 406 MHZ ELT and normal emergency survival equipment? Does raft should include an inflatable floor for cold water operations?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Are constant wear dual chamber life vests that contain an ELT aELT/EPIRB, flares and a signal mirror, worn by each crew member?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted

	Are immersion/exposure suits worn if water and air temperatures warrant?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Are all helmets and headsets fitted with double disconnect cords?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
Weather – Offshore Surveys	Are Offshore survey flights conducted under VMC with minimums of 5 miles visibility and 1000 foot ceiling in the survey area?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
	Is a thorough weather briefing solicited (if available) and does it should include sea state/wave height and wind maximums in the survey area?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Offshore surveys are not conducted
Supplemental Safety Training Requirements			
Fire Extinguisher Training	Do all crew members on survey flights, including equipment operators, receive annual training in the use of fire extinguishers in fighting in flight fires?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	We do not have operators in flight

Survey Crew Resource Management Training	Is Survey Crew Resource Management training provided to all crew members assigned to survey operations including: geophysicists; pilots; equipment operators; maintenance engineers; field technicians and field support staff at intervals not exceeding three years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	This is being implemented in 2021
Flight Performance Monitoring			
Performance Monitoring	Are performance parameters, including aircraft speed, height above terrain and drape, periodically reviewed using data collected during surveys?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	
	Is the frequency of review such that any discrepancies on a particular survey or by a particular pilot can be identified as early as possible?	<input checked="" type="checkbox"/> Always <input type="checkbox"/> Sometimes <input type="checkbox"/> Never	