

IAGSA Member Self-Assessment Questionnaire

Company Name: Geotecl	n Ltd		
Location: Canada			Audit completed by: H Kelly
Date of Audit: 08/01/2018	3		
Pre-audit questionnaire of	completed by: H Ke	lly	
Activity data reported?	Yes		
All incidents reported?	Yes		
Key Management Personnel			Position
D Yi		CFO	
P Berardelli		Vice President	
J Morrison Director Global C		Dperations	
H Kelly		Global Safety Ma	anager
Total # Employees:	95		

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Planning – All Operations				
Title	IAGSA Recommendation	Compliance Level	Explanation of Compliance	
Survey Planning	The following is a list of IAGSA Recommended Practices which all members should take into account when planning airborne survey operations regardless of type of survey or terrain.			
	Prior to commencing a survey, do you conduct a detailed risk	🛛 Always	Pre-tender analysis undertaken for every quote by Project Manager, pre-survey mobilisation Job	
	assessment which identifies the safe survey height?	Sometimes	Safety Analysis undertaken by management for each project. Crew undertake review and field JSA	
		Never	before the start of production in conjunction with area reccon.	
	Prior to conducting a survey do you establish a crew rotation schedule which		Assessed internally on a project by project, regulatory and client basis	
	considers factors such as remoteness of site, severity of climate, quality of	Always		
		Sometimes		
	accommodation, food and personal considerations?	Never		
	Do you have a minimum temperature limit for cold	Always	To consider both aviation and crew conditions	
	weather operations?	Sometimes		
		Never		



	□ N/A	
Do you limit the use of aircraft heaters or air-conditioning in the interest of "clean" data?	AlwaysSometimesNever	Pending air-craft type and location and timing – controls may be implemented depending on the survey type
Do you require the use of oxygen for all aircrew for survey flights or portions thereof conducted above 10,000 feet ASL?	AlwaysSometimesNever	Rarely – item listed in pre-project risk assessment to ensure procedures are reviewed pre-mob (ensure medicals for altitude are completed etc) – survey duration, line type and duration, accommodation base etc all reviewed
Do you have a drug and alcohol policy?	⊠ Yes □ No	Both Aviation and General Policy
Are aircrew members required to wear long trousers or a flight suit, closed shoes, have gloves available and clothing appropriate for the environmental conditions?	AlwaysSometimesNever	Yes – gloves optional for pilots – contractors required to also comply
For fixed wing surveys, is a risk assessment conducted to determine whether or not	🖂 Always	Reviewed on a project by project basis as part of the project JSA, generally helmets are a mandatory requirement



	helmets should be worn by the flight crew members?	SometimesNever	
		□ N/A	
	For helicopter surveys, are the flight crew members required	Always	
	to wear a flight helmet?	Sometimes	
		Never	
	Are flight crew members paid or given an incentive based	Always	
	upon hours or kilometers flown?	Sometimes	
		Never Never	
Emergency Response PlanningDo you develop project specific emergency response plans for each project?	specific emergency response	Always	Overarching plan in place drilling down to site specific plans for each project
	plans for each project?	Sometimes	
		Never	
	Does your company have an overall crisis management	🛛 Yes	As part of the Company Emergency Response Plan
	plan?	🗌 No	



Flight Following	Do you operate a satellite tracking system on all aircraft?	AlwaysSometimesNever	All aircraft and support vehicles – is provided or must be accessible for contracted machines also
	Is the position reporting frequency of the tracking system set to 2 minute intervals as a minimum?	⊠ Yes □ No	1 min fixed wing, 2 min rotary, 5 – 10 mins vehicles
Single Pilot Only Surveys	Do you conduct single Pilot Only Surveys (no equipment operator)?	AlwaysSometimesNever	Depends on country of operation, survey and aircraft type
	If so, does the Pilot have equipment operation duties in addition to those normally associated with flying the aircraft?	 Always Sometimes Never N/A 	Onboard acquisition fully automated and in heads up configuration, pilot may be required to input command or advance lines, procedures in place to gain height etc where review or manipulation is required
	Are additional risks associated with single pilot only operations detailed in the risk assessment?	AlwaysSometimes	



			Never	
			N/A	
	Ope	erati	ng Standards	
Minimum safe	Are minimum safe survey	X	Always	Aviation Ops Manuals, for contractors checked
survey speeds	speeds for single engine aircraft calculated at 130% of		•	and noted in GAP Analysis
	clean stall speed (Vs)?		Sometimes	
			Never	
				Aviating One Manuala for another stars about a
	Are minimum safe survey speeds for Multi-engine	\boxtimes	Always	Aviation Ops Manuals, for contractors checked and noted in GAP Analysis
	aircraft: 110% of best single		Sometimes	
	engine rate of climb speed (Vyse), or minimum safe single engine speed (Vsse, if published)?			
			Never	
			N/A	
Minimum Fuel	Is fuel planning for survey			As per Aviation Operations Manuals
Standard		\bowtie	Always	
			Sometimes	
		\square	Never	
	Is minimum reserve fuel calculated as 30 minutes for	\boxtimes	Always	
	fixed wing and 20 minutes for		•	
			Sometimes	



	helicopter at normal cruise consumption rates?	Never Never	
	Do planned minimum fuel reserves consider site specific	Always	As part of the flight planning and Project specific JSA
	contingencies?	Sometimes	
		Never	
Flight and Duty Times	Are the following Flight & Duty Times adhered to?		
Single Pilot Operation Maximum Flight Times	A maximum of 8 hours flight time per day.	Always	Also considers "local" regulatory and client requirements
		Never	
	A maximum of 5 hours flight time on survey per day (excluding transit time)	Always	Also considers "local" regulatory and client requirements
		Never	
	A maximum of 40 hours flight time in any 7 consecutive day period	 Always Sometimes Never 	Also considers "local" regulatory and client requirements



	A maximum of 100 hours flight time in any consecutive 28 day period.	AlwaysSometimesNever	Also considers "local" regulatory and client requirements
	A maximum of 1000 hours in any consecutive 365 day period.	AlwaysSometimesNever	Also considers "local" regulatory and client requirements
	If extensions to the single pilot flight times are used has the extension criteria recommended by IAGSA been met?	 Always Sometimes Never N/A 	Also considers "local" regulatory and client requirements
Dual Pilot Operations Maximum Flight times	A maximum of 10 hours flight time per day.	AlwaysSometimesNever	N/A – Single Pilots Ops only
	A maximum of 8 hours flight time on survey (excluding transit time).	AlwaysSometimes	N/A



		Never	
	A maximum of 45 hours flight time in any consecutive 7 day period.	 Always Sometimes Never 	N/A
	A maximum of 120 hours flight time in any consecutive 28 day period.	 Always Sometimes Never 	N/A
	A maximum of 1200 hours flight time in any consecutive 365 day period.	AlwaysSometimesNever	N/A
Maximum Duty Times	The maximum duty time in any one day shall not exceed 14 hours	AlwaysSometimesNever	
	The pilot shall have a minimum of 2 days rest within a 14 day period. These may be taken separately or together. If taken separately, one day rest shall be defined	AlwaysSometimesNever	



	as 30 consecutive hours free from duty.		
Emergency Beacon / Radio	Is each aircrew member required to carry on their person essential survival items including: a personal locator beacon means to start a fire, knife and a signal mirror?	 Always Sometimes Never 	Beacon carried on each pilot, grab kit of items listed and mini first aid kit in cockpit, full survival kit in the rear of aircraft including the items outlined and food, water, blanket, spare satellite phone etc.
Fuel Quality Control – Storage Tanks	adequacy of this quality control	and take all available n	naller centres. The crew must determine the neans to ensure against boarding contaminated fuel. ng checks are required anytime a fuel source is
	Check that Fuel Quality Control Check and Delivery documents are current and available.	AlwaysSometimesNever	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum
	Check that the fuel servicing vehicle / facility is identified with the fuel type handled.	AlwaysSometimesNever	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum
	Check that the facility is clean and maintained.	🖂 Always	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures



		Sometimes Never	undertaken – must comply with our standards as a minimum
	Check that bonding wires and connections are in good condition.	Always Sometimes Never	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum
	Check that filter systems are in place and date of last element replacement.	Always Sometimes Never	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum
	Check that a sample is clear and bright downstream of the filter.	Always Sometimes Never	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum – pending aircraft type
	Request or conduct a water test with paste or syringe and capsules.	Always Sometimes Never	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum



	Check that a sample from the low point of the tank is clear	🛛 Always	Pending aircraft type
	bright and free of water. If there is no low point water	Sometimes	
	drain, do a dip of the tank using water paste.	Never	
Fuel Quality Control - Drums	When using drummed fuel are the set of the s	here procedures in plac	ce to ensure the following requirements?
	Verify the expiry date of the drums.	Always	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a
		Never	minimum
	A "go no-go" filter be used for all refueling from drums.	Always	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a
		 Sometimes Never 	minimum
	All drum fuel is visually checked for clarity and color and water tested with paste or	Always	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a
	fuel syringe and capsules before use.	Sometimes	minimum
	Only clearly branded drums with both seals intact are be used unless the pilot knows	Always	Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures



the "history" of the drum since the seals were broken and retests the fuel for contamination before use. Aircraft sump drains be checked before the first flight of the day and after each refueling.	 Sometimes Never Always Sometimes Never 	undertaken – must comply with our standards as a minimum Aviation Ops Manuals and HSEMS Standard and Procedures – review of contractors procedures undertaken – must comply with our standards as a minimum
Drums are stored on their sides, clear of the ground with bungs horizontal in an area not subject to flooding. Under- cover storage should be considered if drum stock are to be kept for a long time.	 Always Sometimes Never 	Assessed on project by project basis
When not in use, fuel pumps are protected from water and other contamination. Bungs should be sealed and the drum placed on its side for	 Always Sometimes Never Always 	
short term storage (i.e. overnight) of a partially filled drum.	Sometimes	



		Never			
Night Surveys	Typically, survey flights are conducted at low heights in day VMC, but if the low height is removed coupled with a smooth air requirement, such as for gravity surveys, it may be desirable to conduct night flights. Such flights can be conducted safely as long as there are adequate procedures to prevent a "controlled flight into terrain" CFIT accident. Are procedures in place to ensure the following requirements:				
	Are night surveys flown at least 1000 feet above all obstacles within the operational area and a 10 nautical mile buffer around the operational area? Does the operational area include the maneuvering area for line turns and lead-ins?	 Always Sometimes Never N/A 	Geotech Group of companies do not conduct night surveys		
	Is a VMC reconnaissance flight performed in each block?	 Always Sometimes Never N/A 			
Monitoring of radios	During survey flights, are radios and transponders		Pending the survey type and aircraft transponders may be off – all other comms remain on with		



	turned on and selected to the appropriate ATC or flight service frequencies. Additionally, equipment permitting, common air to air and emergency frequencies (121.5MHz) should also be monitored.		Always Sometimes Never	procedure clearly stating that ability to use in the case of an emergency of to avoid possible conflict.
Turning Radius				nt margin above the stall speed, however in a steep /arning and a stall in the turn at low level will likely
	Are all turns at low level limited to a maximum angle of bank of 30 degrees and be done at a constant altitude. Are climbs or descents allowed to be carried out during the turn?		Always Sometimes Never	
	Towed	l Geo	ophysical Arra	ays
Towed Geophysical Arrays – All aircraft types	This section applies to all airborn rotary or fixed wing aircraft.	ne su	rveys utilizing geo	ophysical arrays suspended below and/or towed by
	Do you operate towed geophysical arrays?	\boxtimes	Yes	
			No	
	Does the towed array have an STC/LSTC, engineering order			



or other similar certificate or	🛛 Yes	
statement describing array specifications and flight test data?	🗌 No	
Uala?	□ N/A	
Is there an Operating Manual for each array?	Yes	
	🗌 No	
	□ N/A	
Does the Operating manual identify the maximum safe	Yes	Also noted in the aircraft and project JSA
operating airspeed for the array?	🗌 No	
	□ N/A	
Does the Operating Manual contain a parts list and	🛛 Yes	
maintenance manual containing the critical design	🗌 No	
specification for all parts and elements of the array?	□ N/A	
Does the Operations Manual contain a pre-flight checklist?	Yes	Pre-flight check list for system and aircraft provided as hard-copy for each specific project
	🗌 No	
	□ N/A	



	Does the Operations Manual contain a schedule for routine preventative maintenance, recorded inspections and testing?	⊠ Yes □ No	
		□ N/A	
	Is there a procedure in place to ensure that all required	🛛 Yes	
	maintenance, inspections and testing are up to date prior to	🗌 No	
	job start?	🗌 N/A	
	Is all maintenance performed by a qualified person endorsed	🛛 Yes	
	by the manufacturer or operator?	🗌 No	
		N/A	
Towed Geophysical	Has the cable weight and		
Arrays – Rotary Wing Aircraft	length been determined by an aeronautical engineer as to	🛛 Yes	
	minimize the potential for cable recoil into main and tail	🗌 No	
	rotors following the loss of load?	□ N/A	
	Is there a weak link incorporated into the load bearing cable?	🛛 Yes	



	□ No □ N/A
Is the weak link located close as possible to the attachment hook of the helicopter?	e 🛛 Yes
Has the breaking strain weak link been specifie aeronautical engineer?	ed by an 🛛 🖄 Yes
Is the maximum towed airspeed and VNE (Vel Never Exceed) placard on the aircraft instrume panel in the Pilot's view	locity Xes I placed No
Does the cargo hook arrangement allow the jettison the load withou removing his/her hands the flight controls? Do procedures include the requirement to test the	s from No



	helicopter cargo hook release mechanism?		
Towed Geophysical Arrays – Fixed Wing	Is the aircraft fitted with a shearing mechanism which can cut the tow cable when the array needs to be jettisoned?	☑ Yes☑ No☑ N/A	
	Does the tow cable have a breaking strain which minimizes damage to the aircraft in the event the array snagged with ground objects?	☑ Yes☑ No☑ N/A	
	Geophysic	al Survey Flight T	raining
Training and Experience – All Operations	Does your training program contain a syllabus for low level geophysical flight training?	Yes	Both internally and a requirement for review of contracted operators.
	Does the Pilot training syllabus reflect the IAGSA training guidelines?	⊠ Yes □ No	
	Are there documented criteria to assess Pilot competency?	⊠ Yes □ No	

	SA International Airborne Geophysics Safety Association		"SAFETY IN THE AIR BEGINS ON THE GROUND."
Simulator Training	In addition to the training in the actual aircraft, do pilots, where practical, undergo simulator training in a type specific simulator representing the aircraft being flown on survey? If so, at what frequency?	 Always Sometimes Never N/A 	Simulators training for aircraft and survey types are not generally locally available. Progress on low level agriculture sims are being made and continued to be reviewed.
	Overwate	er and Offshore Su	Irvevs
Minimum requirements for Over water and Off Shore Surveys Training – Overwater & Offshore Surveys			and off shore surveys flown in both fixed wing and
	Are Ditching & Emergency Evacuation Procedures reviewed, crew members thoroughly briefed and simulated training to be conducted at the work site prior to the start of all over water or offshore work. This review should include a review of general emergency procedures that could	AlwaysSometimesNever	



	potentially lead to a ditching and a discussion on the significance of sea state/wave height on ditching.		
Training - Off Shore Surveys	In addition to the above items, th	l ne following are to be ir	l ncluded in offshore training:
	Does Initial Training consist of a minimum of 10 hours training conducted by a pilot who has a minimum of 100 hours Offshore experience?	⊠ Yes □ No	
	Does Recurrent Training consist of a minimum of 5 hours training conducted annually by a pilot with the same qualifications as for the initial training: or prior to the start of an Offshore survey if pilot has completed the initial training but has not flown Offshore for more than 90 days?	⊠ Yes □ No	
	Alternatively, the above experience requirements may be waived if the Operator has in place a competency based training program which includes Offshore operations.		



Type of Aircraft – Over water / Offshore Operations	or the exposure that would follow reduces the probability of a ditch harsh conditions where the odds	w are low then the emp ning. Whereas, the airc	-
	For any survey that is over water or offshore in an area where rescue is not likely to occur within an anticipated acceptable exposure time and/or where anticipated sea states would make a successful ditching unlikely, is the use of a multi engine aircraft with performance characteristics such that in the event of an engine failure during an over water survey it can climb from survey height to 500 feet and return to shore or during an offshore survey it can climb from survey height and maintain prolonged flight on the remaining engine(s) to return to a suitable airport at the minimum IFR altitude utilized?	 Always Sometimes Never 	Previous projects have been assessed, where sea-stakes were not able to be forecasted as favourable a twin-turbine was utilised, where ditching and subsequent survival has been accessed as favourable a single engine turbine has been utilised with further mitigation measures implemented. We have not operated for several years and now do not operate single pistons off- shore.



	Are single engine piston		A	
	aircraft used for over water/offshore surveys?		Always	
			Sometimes	
		\square	Never	
Aircraft equipment – Offshore	Are aircraft equipped with at least the following gyroscopic instruments, each of which must be independent of the others: 2 x attitude indicator; 2 x heading indicator; 2 x turn and slip indicator or turn coordinator?		Yes No	
	If a second pilot is to be part of the crew, is there a complete second set of basic flight instruments (attitude indicator, gyroscopic heading indicator, turn and slip or turn coordinator airspeed, altimeter, vertical speed) installed at the co-pilot's seating position?		Yes No	
	Are there at least two (2) independent power sources to drive the gyroscopic instruments?			



- this may mean two vacuum pumps with all air driven gyroscopes or a mixture of air driven and electric gyroscopes provided loss of one power source leaves operational one set of three gyroscopic instruments (attitude, heading and turn rate indicators)	⊠ Yes □ No	
Is there a radio or radar altimeter with a means of alerting the crew when height above the water falls below a minimum safety height selected by the crew? Is there a means of testing the alerting device prior to flight?	⊠ Yes □ No	
Is there a minimum of one instantaneous vertical speed indicator (IVSI) to provide an instant alert of descent	⊠ Yes □ No	
Do you require the use of weather radar where	Always	



	thunderstorms are present or could be expected?	Sometimes Never	
	Are Rotary wing aircraft equipped with floatation aids such as "pop-outs floats"?	Always Sometimes Never	Maybe reviewed and assessed where twin-engine machines are contracted however to date floats have been equipped
Emergency Equipment – Offshore Surveys	An upper torso restraint system, with a preference for a four point harness, for each crew member	Yes No	
	Are aircraft equipped with a 406 MHZ ELT?	Yes No	
	Is the crew provided a covered life raft with a self erecting canopy that is equipped with a 406 MHZ ELT and normal emergency survival equipment? Does raft should include an inflatable floor for cold water operations?	Yes No	Inflatable floor assessed on a project basis
	Are constant wear dual chamber life vests that contain		



	an ELT aELT/EPIRB, flares and a signal mirror, worn by each crew member?	Yes		
	Are immersion/exposure suits worn if water and air temperatures warrant?	⊠ Yes □ No		
	Are all helmets and headsets fitted with double disconnect cords?	Yes		
Weather – Offshore Surveys	Are Offshore survey flights conducted under VMC with minimums of 5 miles visibility and 1000 foot ceiling in the survey area?	⊠ Yes □ No		
	Is a thorough weather briefing solicited (if available) and does it should include sea state/wave height and wind maximums in the survey area?	⊠ Yes □ No		
Additional Training Requirements				
Fire Extinguisher Training	Do all crew members on survey flights, including equipment operators, receive	X Yes		



	fire extinguishers in fighting in flight fires?			
Survey Crew Resource Management Training	Is Survey Crew Resource Management training provided to all crew members assigned to survey operations including: geophysicists; pilots; equipment operators; maintenance engineers; field technicians and field support staff at intervals not exceeding three years?	⊠ Yes □ No		
Flight Performance Monitoring				
Performance Monitoring	Is performance parameters, including aircraft speed, height above terrain and drape, periodically reviewed using data collected during surveys?	AlwaysSometimesNever		
	Is the frequency of review such that any discrepancies on a particular survey or by a particular pilot can be identified as early as possible?	AlwaysSometimesNever		